

# Kwansei Gakuin Junior High School

## Invites Application for Associate Teacher of English

### Duties:

- Teaching English classes to students from grade 7 to grade 9 About 16 classes per week
- Attending staff meetings, school events and daily whole-school activities
- Assisting extra-curricular activities, including clubs, school trips, after-school lessons and/or tutoring
- Working an average of 5 days a week

### Position & Salary:

- Full-time teacher (Associate Teacher of English) starting on April 1, 2019
- Monthly salary and Life Design Allowance between 340,000 yen and 464,000 yen (depending on teaching experiences and qualifications)
- The employment contract is for one year, and is renewable up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1, 2019, the term of contract may be restricted according to "Rules and Regulations for Term Limits on Fixed-term Employment Agreements."

### Required Qualifications:

- Bachelor's or Master's Degree
- Native speaker competence in English
- Language teaching experience in secondary and/or primary schools preferred

### Application Deadline:

- All application documents must be submitted by Thursday, August 9, 2018.

### Application Documents:

- Curriculum Vitae (free format)
- A photocopy of your diploma

### Selection and Results:

- After screening the documents, selected candidates will be notified by Monday, September 3, 2018 by email.
- Interviews for the candidates will be conducted on Saturday, September 15, 2018 at Kwansei Gakuin Junior High School.

### Mailing Address:

- Please send your application documents to the address below.  
*Mr. Yasuhiro Fujiwara, Vice Principal*  
*c/o Kwansei Gakuin Junior High School*  
*1-1-155, Uegahara, Nishinomiya, Hyogo, 662-8501 Japan*
- If applying by email, please send the required documents (PDF / Word document) to the address below  
*Mr. Hidekazu Okamoto, Head of the English Department*  
*email: [kgihenglish@kwansei.ac.jp](mailto:kgihenglish@kwansei.ac.jp)*

### Notes:

- The candidates' travel expenses and hotel stay for interviews will not be reimbursed.
- Submitted documents will not be returned.