Kwansei Gakuin Junior High School

Invites Application for Associate Teacher of English

Duties:
- ・Teaching English classes to students from grade 7 to grade 9　About 16 classes per week
- ・Attending staff meetings, school events and daily whole-school activities
- ・Assisting extra-curricular activities, including clubs, school trips, after-school lessons and/or tutoring
- ・Working an average of 5 days a week

Position & Salary:
- ・Full-time teacher (Associate Teacher of English) starting on April 1, 2018
- ・Monthly salary between 340,000 yen and 439,000 yen
  (depending on teaching experiences and qualifications)
- ・The employment contract is for one year, and is renewable up to three times under certain conditions.
- ・There may be restrictions in the length of employment for those who have been hired in the past six months or are presently hired by Kwansei Gakuin.

Required Qualifications:
- ・Bachelor's or Master's Degree
- ・Native speaker competence in English
- ・Language teaching experience in secondary and/or primary schools preferred

Application Deadline:
- ・All application documents must be submitted by Wednesday, August 9, 2017.

Application Documents:
- ・Curriculum Vitae (free format)
- ・A photocopy of your diploma

Selection and Results:
- ・After screening the documents, selected candidates will be notified by Thursday, August 31, 2017 by email.
- ・Interviews for the candidates will be conducted on Saturday, September 16, 2017 at Kwansei Gakuin Junior High School.

Mailing Address:
- ・Please send your application documents to the address below.
  Mr. Yasuhiro Fujiwara, Vice Principal
  c/o Kwansei Gakuin Junior High School
  1-1-155, Uegahara, Nishinomiya, Hyogo, 662-8501 Japan
- ・If applying by email,　please send the required documents (PDF / Word document) to the address below
  Mr. Hidekazu Okamoto, Head of the English Department
  email: kgjhenglish@kwansei.ac.jp

Notes:
- ・The candidates' travel expenses and hotel stay for interviews will not be reimbursed.
- ・Submitted documents will not be returned.